



## Guidelines for Student Art Show

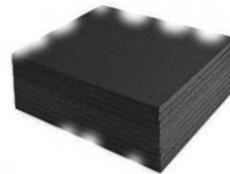
### Magnificent Masterpieces

The **Magnificent Masterpieces Student Art Show** is an annual visual art exhibit featuring high quality student work from schools participating in the Mississippi Arts Commission's Whole Schools program. These guidelines provide information for how artwork should be mounted and prepared for this exhibit.

### Options for Matting the Art

Choose one of the following options for matting student art:

**OPTION A:**



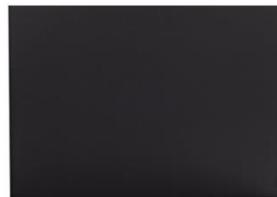
Mounting Boards or Black Foam Boards

**OPTION B:**



Black Photo Mats with Cardboard Backing

**OPTION C:**



Black Poster Board with Cardboard Backing

Do **NOT** use butcher paper or construction paper.

# Mounting the Art

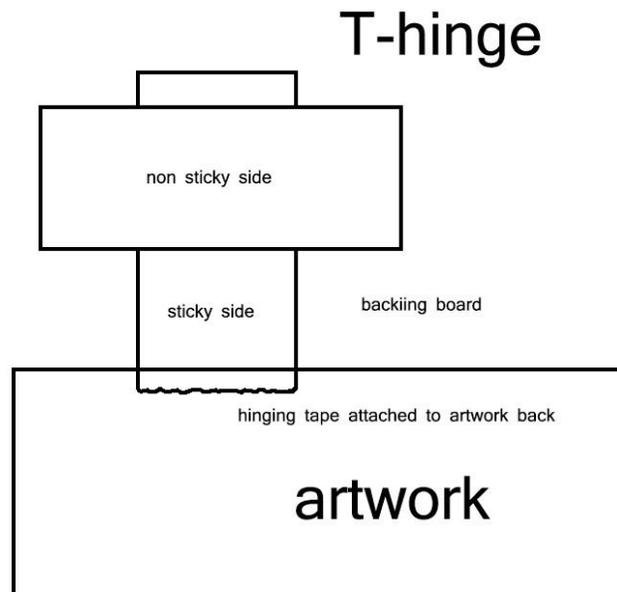
## OPTIONS A & C: Mounting Boards or Poster-boards

1. Measure and mark the center of the mat board for proper placement leaving a frame around the art.
2. Flip the art piece face down on a clean surface.
3. Spray adhesive glue on the back of the art piece and the mat board, or evenly spread glue to the edges of the print (Tacky glue is recommended).
4. Flip the artwork over, center on mat, and press down firmly.

## OPTION B: Photo Mats

1. Flip the art face down on a clean surface.
  2. Place a piece of tape with the sticky side down perpendicular to the page (vertically) on the top left and top right of the artwork.
  3. Then take a second piece of tape and place it horizontally across the first piece of tape with the sticky side down making a "t" shape in the top left and top right of the artwork.
  4. Flip the artwork over. Now both of the sticky sides are facing up.
  5. Center the artwork within the frame and press down.
- The bottom of the artwork will hang free allowing it to flex slightly preventing tears during shipping and hanging.

<https://www.youtube.com/watch?v=GAV6XQvMB3c>



## Backing the Art

Each piece must have a sturdy backing protection for installation.

**OPTIONS B & C** require additional backing support.

1. Lay the matted artwork on a piece of cardboard or mat board.
2. Trace the outline to create a template.
3. Cut the cardboard on the inside of the template line. This will ensure that the cardboard does not visually extend beyond the mat.
4. Secure the cardboard to the back of the mat frame or poster board. Do NOT tape or glue the piece of art within the mat frame.

**T-Hinges** are commonly used to secure the mat and board without damaging the art piece.

### Good rules to follow:

- **NEVER** tape the front of the artwork.
- Only tape the top of the art. This allows the work to float and flex. (Especially important for shipping!)
- **NEVER** tape or attach the tag to the art or front mat. Tags should be matted separately.
- Household tape (scotch tape), painters tape, or linen tape should be used.



## Art Tags

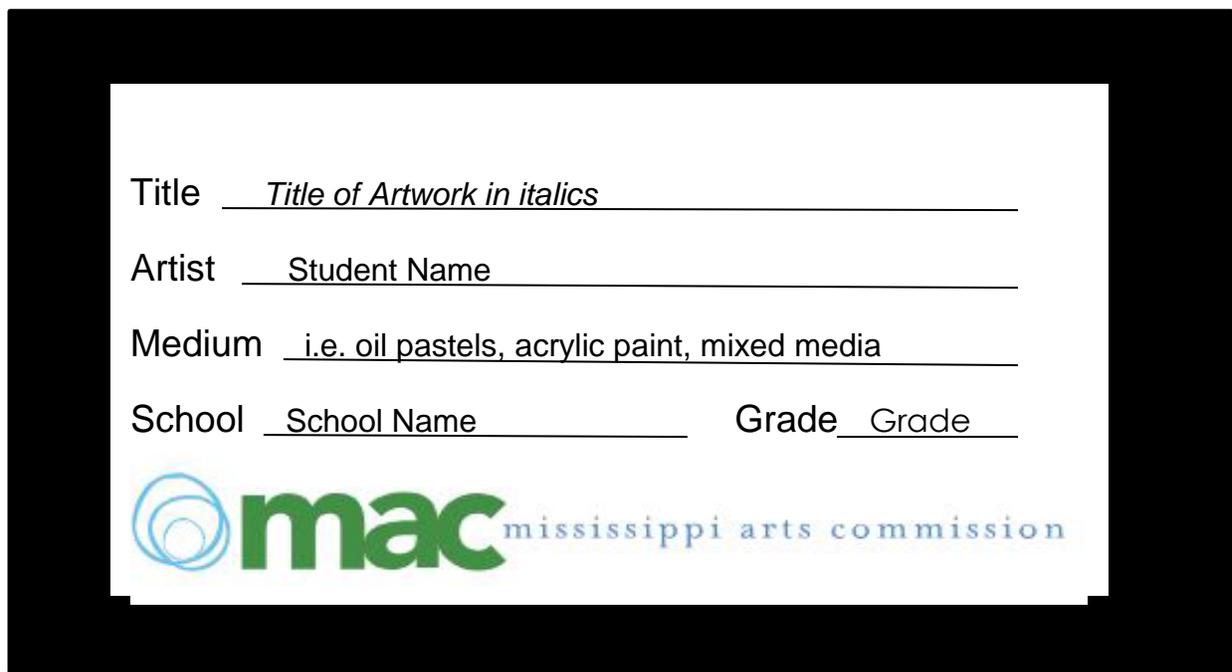
Tags are completely separate from the original artwork. Think back to artwork in museums, each piece has a tag with information about the artwork that is separate from the art itself.

Tag templates should be uniform, contain the MAC logo, and include all the information found in the image below. Tag templates (sample image below) are provided by MAC.

Tag Size: 2"X 4"

Font: Century Gothic, 12 or 14 font size

Use printable office labels for the text and adhere those to the same, previously selected black mounting material, leaving a ½ inch margin all around. Make a duplicate sheet of labels and place one label on the back, bottom-right corner of the matted piece to ensure artwork and tags are appropriately matched.



Title     *Title of Artwork in italics*    

Artist     Student Name    

Medium     i.e. oil pastels, acrylic paint, mixed media    

School     School Name          Grade     Grade    



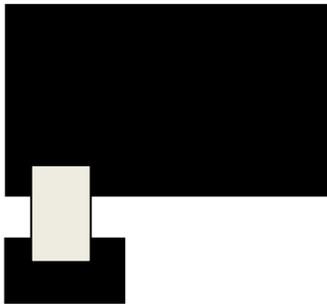
You can encourage students to sign the bottom corner of their own work at their own discretion, but do **NOT** place a label or sign a student's name to the front of their artwork or mount.

## GALLERY DISPLAY

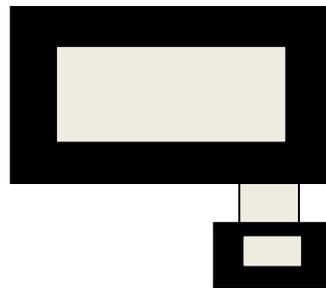
Tags must be CONNECTED to each print temporarily for the gallery display.

1. Turn both the art and the tag face down.
2. Align the tag underneath the left bottom corner of the matted art leaving 1" inch between the art and the tag.
3. Cut a small piece of card stock or poster board at 1" x 2.5".
4. Lay the piece vertically connecting the bottom of the print and the top of tag.
5. Tape the card stock to the back of the print and the tag, remembering to leave the 1" space (step 2).

Back View



Front View



## Packing & Shipping

Using an old tri-fold board or box, lay all art pieces and tags securely between two pieces of cardboard. Use recycled butcher or packing paper to separate each piece protecting from smudges or bleeds. Seal all edges with packing tape.

Ship artwork to:

Mississippi Arts Commission  
501 N West Street  
Suite 1101A, Woolfolk Building  
Jackson, MS 39201

## Superintendent's Showcase

Participation in the Superintendent's Showcase is optional.

The **Superintendent's Showcase** is a juried competition hosted by the Mississippi Arts Commission and the Mississippi Department of Education. Each student created masterpiece is eligible to compete in this showcase.

To be considered for the showcase, each entry must include:

- original student art
- lesson plan
- student reflection

Lesson templates and student reflection instructions will be provided upon request.

Send email request to [wholeschools@arts.ms.gov](mailto:wholeschools@arts.ms.gov)