

Teaching Artist / Artist / Consultant Evaluation Form

Please complete the following evaluation for each artist, group or consultant that was paid through your MAC MWS funds. If you presented more than one artist with your MWS funds, an additional blank evaluation form should be downloaded and used.

1. Name of Artist/Group/Consultant: _____

2. Was this the first time your school hired this individual (or group)? Yes No

3. Please rate the artist or consultant in the following areas and include any relevant comments (check one box per item):

	Poor	Below Average	Above Average	Superior
a. Communication Prior to Session	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The artist or consultant was professional prior to their presentation/training, including promptly answering phone calls or emails, sending adequate promotional or prep materials, and clearly explaining the terms of their contract (including providing a clearly written agreement). The artist was also knowledgeable about MAC's grant programs
Comments:

	Poor	Below Average	Above Average	Superior
b. Preparation & Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The artist or consultant was punctual, came prepared with all items needed for their presentation/training and was ready to begin at their allotted time.
Comments:

	Poor	Below Average	Above Average	Superior
c. Artistic Quality and/or Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The artist displayed high artistic quality and was effective in presenting their art form OR the consultant demonstrated mastery of the subject area and was effective in communicating their material.
Comments:

	Poor	Below Average	Above Average	Superior
d. Communication with Audience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The artist was effective in communicating with the audience. For example, if a student audience, the artist tailored their presentation for the group.
Comments:

4. Would you hire this artist or consultant again? Yes No

5. Would you recommend them to another school? Yes No